

# Rhode Island Bar Association Staff & Responsibilities

To contact staff members, dial the main number 401.421.5740 or use the individual's email address.

Staff telephone extensions or direct lines and email addresses appear beneath their titles and names.

Information concerning Bar-related programs and services may be directly accessed via the Bar's website at [ribar.com](http://ribar.com).

## Executive Director

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## Lawyer Referral Service & Elderly Program/Coordinator

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## Office Manager

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## Rhode Island Bar Foundation – Interest On Lawyers Trust Accounts (IOLTA) Director

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## Volunteer Lawyer Program Assistant

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## Volunteer Lawyer Program Coordinator

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## Continuing Legal Education (CLE)

Publications *Tanya Nieves*  
Seminars *Karen A. Lomax*

## Dues, Membership

*Susan J. Cavalloro*

## Executive Committee

*Helen D. McDonald*

## Casemaker/Computer Assistance

*Tanya Nieves*

## Rhode Island Bar Journal Articles and Advertising

*Kathleen M. Bridge*

## Lawyer Referral Service

(401-421-7799) *Susan A. Fontaine*

– Reduced Fee Program

– Referral Service for the Elderly

– Lawyers for the Arts

## Volunteer Lawyer Program

(401-421-7758) *Susan A. Fontaine*

## US Armed Forces Legal Services Project

(401-521-5040) *Susan A. Fontaine*

## Online Attorney Directory Photographs

*Erin R. Bracken*

## Law-Related Education Programs

*Kathleen M. Bridge*

## Speakers Bureau

*Kathleen M. Bridge*

## Lawyers Helping Lawyers

Confidential assistance for lawyers and their families

Coastline Employee Assistance Program (Coastline EAP) (401-732-9444) or (800-445-1195)

Bar Office *Helen D. McDonald*

## Annual Meeting

Program *Tanya Nieves*  
Exhibitors *Kathleen M. Bridge*

## Client Reimbursement Fund

*Helen D. McDonald*

## Committees

*Erin R. Bracken*

## Fee Arbitration

*Helen D. McDonald*

## House of Delegates

*Helen D. McDonald*

## IOLTA Program

*Virginia M. Caldwell*

## Legislation

*Helen D. McDonald*

## Mailing Lists, Labels

*Erin R. Bracken*

## Member Address Changes

*Susan J. Cavalloro*

## Membership Benefits

**See the Bar's web site for more information**

ABA Legal Technology Resource Center  
[lawtechnology.org/services.html](http://lawtechnology.org/services.html)

ABA Members  
Retirement Program 1-800-826-8901  
[abaretirement.com](http://abaretirement.com)

ABA Publications  
Discount Program [ababooks.org](http://ababooks.org)

Business Owners Insurance  
Aon/Affinity Insurance 1-800-695-2970  
[attorneys-advantage.com](http://attorneys-advantage.com)

## Disability Insurance – Guardian Life

Robert J. Gallagher & Assoc. 401-431-0837  
[gallagherassoc.com](http://gallagherassoc.com)

## Law Firm Merchant Account – Credit Card Processing for Attorneys

1-866-376-0950  
[affiniscap.com/ribar](http://affiniscap.com/ribar)

## Legal Career Center

[jobs.ribar.com/home](http://jobs.ribar.com/home)

## Professional Liability Insurance

Aon/Affinity Insurance 1-800-695-2970  
[attorneysadvantage.com/law](http://attorneysadvantage.com/law)

## USI New England

(Blue Cross / Delta Dental) 401-558-3165

## Membership/Status

**Inquiries** *Susan J. Cavalloro*

## News Media Inquiries

*Kathleen M. Bridge*

## Pro Bono Programs

(401-421-7799) *Susan A. Fontaine*

## Public Relations/Communications

*Kathleen M. Bridge*

## Rhode Island Bar Foundation

(401-421-6541) *Virginia M. Caldwell*

## Scholarship Program/Grants

(401-421-6541) *Virginia M. Caldwell*

## Website Inquires

*Kathleen M. Bridge*

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